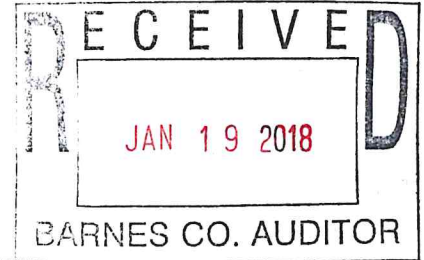


BARNES COUNTY SOIL CONSERVATION DISTRICT

www.barnes.nd.nacdnet.org

Minutes of Meeting
December 18th, 2017
District Office / USDA Building
Valley City, ND 58072



Board Members Present:
Pete Paulson
Diane Olson, Vice Chairman
Charlene Stenson
Shelly Nelson
Brad McKay, Chairman

Others:
Jill Olson, Sec/Treasurer
Jason Elston, Tech

The December meeting was called to order by Chairman McKay at 2:40pm at the District Office in Valley City, ND. Minutes from the November, 2017 board meeting were reviewed and Chairman McKay declared those minutes approved as mailed.

FINANCIALS:

A list of receipts and bills paid during November 2017, were reviewed by the Board. Paulson made a motion to accept the November 2017 financial statement as presented with Stenson seconding it. All in favor aye. Motion carried.

CORRESPONDENCE:

1. Reviewed Legislative Management Study Meeting Notice
2. Reviewed St. Kates Thanks You for donating tree certificates
3. Reviewed NDIRF Memo about insurance rates increasing
4. Reviewed Watershed Leadership Academy upcoming training

REPORTS:

Office Report: DC Amanda Brandt was unable to attend, but Jill reviewed her attached report with the board. Jill also noted that the Winter Grazing Workshop date is set for February 8th 2018 at the VFW in Valley City with registration starting at 9:30, speakers at 10 with a lunch provided and more speakers in the afternoon. Advertising for the event will be on the radio, in the upcoming events in the Times Record, the district newsletter and on our new Facebook page.

Technician Report: Jason handed out his attached report. Jason proposed requiring producers to pay a 50% down payment on all plantings including CRP, EQIP or Regular tree plantings on or before February 15th of the planting year. The board discussed and D. Olson made a motion to accept this proposal with Stenson seconding it. All in favor aye.

OLD BUSINESS:

1. We now have 2 different bids for the shed cooler unit that needs to be updated. Discussion was had whether we are able to fund the new unit this year or in 2019. Jill will be calling the county auditor about the proposal and the funding ability and will report next meeting.
2. Smart Card – credit card reader. Jill and Jason both have the APP for accepting credit cards for the district along with 2 attachable devices for their phones. With this new feature to the district, it will allow more producers to pay for services with their debit card or credit cards. The district will be passing on the 2.75% surcharge for this feature on to the producer however to ensure that the district will not be losing money on each transaction.
3. Task Force Presentations were held in Bismarck on December 6th. Jill presented on the Eco Ed Grant and Dustin Krueger presented on behalf of the district for the 319 EPA Grant. Both proposals went well and we are now waiting to hear on the funding.

NEW BUSINESS:

1. Evaluations: The board met with Jason and Jill to review their performance for 2017 and the extra duties that have taken of over the year. The board granted each a \$750.00 raise as of January 2018.

ADJOURN:

There being no further business to come before the Board at this time, the meeting adjourned. The next meeting is scheduled for January 16th 2018 4:00pm.

Respectfully submitted,
S/ Jill Olson, Sec/Treas.
Approved: 01.16.18

BARNES COUNTY SOIL CONSERVATION DISTRICT

Minutes of Reorganizational Meeting
December 18, 2017
District/NRCS Offices
Valley City, ND 58072

Present:

Pete Paulson
Diane Olson, Vice Chairman
Charlene Stenson
Brad McKay, Chairman
Shelly Nelson

Others:

Jill Olson, Dist. Sec/Treasurer
Jason Elston, Dist. Technician

This Reorganizational meeting was called by Chairman McKay at 4:10 p.m.

Paulson made a motion, seconded by Stenson, to vote unanimously to keep everyone in the same office and positions for 2018. Brad McKay and Peter Paulson to the appointed positions on the board along with McKay as Chairman and Diane Olson as Vice Chairman. All in favor aye, motion carried.

Nelson made a motion to appoint Jill Olson to the office of secretary/treasurer of the Barnes County SCD. Paulson seconded the motion. All in favor aye, motion carried.

The standing committee assignments on the 2018 Annual Work Plan were reviewed by the Board. Paulson made a motion, seconded by Stenson, to keep the same committee assignments from the 2018 Annual Work Plan: All in favor aye, motion carried.

Education and Programs.....Olson, McKay, and Paulson	Legislative Representative.....All
Building, Grounds, and Equipment...Stenson, Nelson and Paulson	BC Zoning Board Monitor.....Paulson
Finance.....All	BC Commission Monitor..... McKay
Sheyenne James RC&D RepresentativeOlson	BC Water Resource Monitor.....Nelson

Paulson made a motion, seconded by Stenson, to schedule the regular Barnes Co. SCD meetings on the 2nd Wednesday of each month. Spring, Summer, Fall meetings at 7 or 8am and Winter meetings at 4pm. All in favor aye, motion carried.

Paulson made a motion, seconded by Stenson to keep Wells Fargo Bank, Valley City, as official depository for District funds. This will include the main checking account, the livestock waste checking account, and a savings account. One Certificates of Deposit is to remain at Dacotah Bank in Valley City. All in favor aye, motion carried.

The Reorganizational meeting for 2017 was concluded at 4:40 pm.

Respectfully submitted,

S/

Jill Olson
Secretary/Treasurer/Clerk
Approved: 01.16.18



United States Department of Agriculture

NRCS Activity Report to the
Barnes County Soil Conservation District Board

Date: December 18th 2017

By: Amanda Brandt--District Conservationist

PROGRAMS:

EQIP:

- Following up on completed practices that were scheduled for 2017
- Meeting producers in the field for possible new EQIP's, scheduling appointments and GPSing completed practices or possible planned practices (fences, trees, pipelines, etc.).
- Ranking Local Work Group (LWG) and Beginning Farmer (BF) Applications
 - LWG due January 12th 2018- 3 applications
 - BF due January 26th 2018- 1 application

CSP:

- Working with producers on getting required documentation to us for 2018 payments.
- Reviewed CSP documents that were brought in by producers for 2017 payments.
 - Developed and made 4 payments for 2017 (Deadline was 12/15/17)

CSP- renewals

- We had one renewal- producer ended up cancelling the renewal application.

CRP:

- Reviewing payment paperwork for grass seeding's completed in 2017.
 - Will have to field check them all next spring & summer.

WRE:

- Application deadline was last Friday- 12/15/17.
 - Barnes County has 11 applications
 - Currently working on ranking the above WRE applications.
 - Submitted completion packages due to Area Office for Review- January 19th 2018

Upcoming Meetings:

- DC meeting- Jamestown- January 23rd 2018- Amanda
- NRCS Awards Ceremony- Bismarck- January 24th & 25th 2018- Melissa & maybe Amanda & Cody
- See Flyers for other upcoming meetings.

Technician Report- Nov/Dec 2017

- FireWise
 - Remaining Balance as of 12/18/17-\$50107.03
 - All renovations are completed. Spring tree plantings all that remains to be funded.
 - Annual report completed. Final report to be completed before June 30, 2018.
- 319 Grant
 - Will have final 319 report done before end of year.
- OHF Grant
 - Have spent \$193,477.54 of \$200,0000 OHF grant
 - \$6,522.46 Unallocated funds.
 - Complete annual report and roll money to next year? Then do final report also? Would need help from 319 coordinator to contract.
- Trees
 - 2018 Tree footage totals so far-88,632ft
 - Initial tree order submitted. Over 16,000 trees on order as of 12/15/18.
- Other
 - Bakkegard and Schell gave us an estimate on replacement of our tree cooler A/C unit. \$8990.00 for a two unit cooler. Keith's submitted estimate of \$7,580.00.
 - Requesting all tree producers pay 50% down payment. No assignment of payment on CRP tree contracts. We have several very large tree plans that will tie up a considerable amount of SCD money.